



Birthplace of William McKinley  
25th President of the United States

# Office of the Mayor

## City of Niles, Ohio



34 West State Street  
Niles, Ohio 44446

STEVEN MIENTKIEWICZ  
MAYOR

330-544-9000 EXT. 1101  
smientkiewicz@thecityofniles.com

### *Niles Re-Opening Update*

March 2, 2021

The City of Niles continues to actively monitor the COVID-19 situation, daily and follow the guidelines set forth by the Governor of Ohio, Ohio Department of Health and CDC. The administration has made numerous adjustments to its operations as a result of the ongoing COVID-19 situation. The administration has implemented critical strategies, due to the emergency to ensure that basic City operations continue, and the community is served; however, residents have experienced some non-essential procedural changes. Due to the Governor's social distancing orders and recommendations made by state and local health departments, these adjustments are appropriate and consistent with the State of Ohio and surrounding communities.

Because the pandemic has plateaued, readjustments to opening procedures continue to be necessary. The City of Niles strongly encourage residents to check the City website, social media, and the local news stations for more information on COVID-19. The City will continue to follow preventative measures set by the Ohio Department of Health. The City of Niles reminds the community and its' employees to be patient and kind throughout these difficult times, as we are all experiencing this regeneration together.

#### **Customer Service**

**Effective Tuesday, March 2**, and until further notice, residents are urged to continue to pay both Utility bills and Court fines online, through the city and municipal court websites. In person payments inside of City Hall should be made via appointment or by walk-in through the West entrance. Customers should continue to utilize the drop-box on the East side of City Hall. Payments can also be accepted via mail or online, either through the city portal (fee associated) or online bill-pay through personal bank accounts (no fee associated). Please refrain from cash payments. The Utility Billing Office continues to provide return envelopes to accommodate customers who choose mail-in payment. Customers who are delinquent should contact the Utility Billing Office to set up a payment arrangement. Applications for new service or to eliminate service will continue to be performed via phone/mail.

#### **Park/Cemetery**

**Effective Tuesday, March 2**, and until further notice, the Niles Wellness Center continues to remain open to members/insurance coverage members only. Members are strongly recommended to wear a mask and follow the Governor's continued request for increased social distancing and overcrowding. The maximum number of spectators permitted in any indoor Sports venue shall be twenty-five (25) percent of fixed, seated

capacity. All children's playground areas, recreational fields/courts, and restrooms will remain open, though it is strongly recommended to follow social distancing guidelines. Park pavilions and cabins shall be available for limited capacity rentals. For more information, please contact the Park Department at 330-544-9000. The Cemetery chapel shall be available for limited capacity funeral observances. Visitors must wear a mask and follow all social distancing protocol that is posted.

### **City Hall**

**Effective Tuesday, March 2**, and until further notice, Niles City Hall will remain open by appointment or by walk-in (when available), between the hours of 8:30am-4:00pm. Those with appointments must access the building via the West entrance. This includes appointments for the Mayor's Office, the Planning/Permitting Department, Prosecutors Office, and Utility Billing Office. For appointments, please call 330-544-9000. The Mayor's office is available for public concerns during normal business hours, via phone or email. The Mayor remains accessible to his constituency via phone, email, social media 24-7. Visitors must wear a mask and follow all social distancing protocol that is posted.

### **Safety-Service**

**Effective Tuesday, March 2**, and until further notice, the Niles Police and Fire Stations will remain open by appointment or by walk in (case-by-case). Those with appointments must access the building via the South entrance. This includes appointments for the Fire Department. For appointments, please call 330-544-9000. Visitors must wear a mask and follow all social distancing protocol that is posted. Residents who have a medical concern, should contact their doctor or call 911 for a medical emergency. Residents who have general questions should call the non-emergency number at 330-544-9022.

### **Municipal Court**

**Effective Tuesday, March 2**, and until further notice, the court will continue to require individuals to wear a face covering, when entering the courtroom. Said face coverings shall be worn once individuals reach the security desk and at the entrance of the Court. Groups of less than ten (10) only will be permitted access during court proceedings and at all other times provided physical distancing of at least six (6) feet is maintained. Facial coverings must be worn in the courtroom at all times and follow all social distancing protocol that is posted.